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State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
(603) 271-2791

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

July 19, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to MOP 1200, Membership, Dues and Licenses and RSA 263:91-Commercial Driver License, authorize the Department of Safety, Division of Motor Vehicles to pay annual membership dues for two years to the American Association of Motor Vehicle Administrators (AAMVA) (VC# 175767-P001) Arlington, Virginia, in an amount not to exceed \$12,278.00. Effective upon Governor and Council approval from October 1, 2023 through June 30, 2025. 100% Agency Income (Cost of Collections).

2. Authorize the Department of Safety, Division of Motor Vehicles, to pay fees for two years to the American Association of Motor Vehicle Administrators (AAMVA) (VC# 175767-P001) Arlington, Virginia, in an amount not to exceed \$462,849.21 for Commercial Driver License Information System (CDLIS) transactions including Programs & Technology and Network Services, United States Passport Verification Services (USPVS), State 2 State (S2S), Verification of Legal Status (VLS) and for National Motor Vehicle Title Information System (NMVTIS) annual service and support. Effective upon Governor and Executive Council approval from October 1, 2023 through June 30, 2025. 100% Agency Income (Cost of Collections).

Funds are available in the SFY2024 and SFY2025 operating budgets and contingent upon availability and continued appropriations with the authority to adjust encumbrances between fiscal years through the Budget Office, if needed and justified.

02-23-23-233015-31000000 - Dept. of Safety – DMV – Admin		<u>SFY 2024</u>	<u>SFY 2025</u>
026-500251 Organizational Dues – Membership Dues		\$ 6,139.00	\$ 6,139.00
	Total	\$12,278.00	
02-23-23-233015-23110000 - Dept. of Safety – DMV – Driver Licensing			
103-502664 Contracts for Operational Services			
Program Services & Technology, Network Services, CDLIS		\$ 94,998.67	\$102,012.23
United States Passport Verification Services (USPVS)		\$ 4,942.29	\$ 5,238.83
State 2 State (S2S)		\$ 79,372.00	\$ 73,836.85
Verification of Legal Status (VLS)		\$ 4,599.55	\$ 4,875.53
02-23-23-233015-23140000 - Dept. of Safety – DMV - Certificate of Title			
103-502664 Contracts for Operational Services		<u>\$ 42,947.01</u>	<u>\$ 50,026.25</u>
	Total	\$226,859.52	\$235,989.69
	Total	\$462,849.21	

EXPLANATION

AAMVA is the only association in North America dedicated to providing motor vehicle services, support, communication, access to motor vehicle networks and databases, and guidance to motor vehicle agencies and departments for United States and Canadian jurisdictions. Membership in AAMVA allows motor vehicle agencies to network and interact with each other and key personnel regarding pertinent policies, legal issues, and other topics that are critical to decisions pertaining to legislation and other vital issues. For example, one of AAMVA's vice presidents interfaces with all member jurisdictions on a regular basis to ensure that uniformity and consistency are maintained among jurisdictions dealing with motor vehicle issues, which is beneficial for the implementation of a new project or process, preventing jurisdictions from duplicating efforts, and for providing members with advance notice of the impacts of potential legislation.

AAMVA provides the State of New Hampshire electronic access to several databases including Social Security On-Line Verification (SSOLV), Problem Driver Pointer System (PDPS), National Driver Register (NDR), National Motor Vehicle Title Information System (NMVTIS), Commercial Driver License Information System (CDLIS), which is part of the Motor Carrier Safety Improvement Act (MCSIA), United States Passport Verification System (USPVS), State 2 State (S2S) and Verification of Legal Status (VLS). The NMVTIS database tracks branded vehicles and is designed to protect consumers from fraud and unsafe vehicles in addition to preventing stolen vehicles from being resold. NMVTIS is also a tool that assists states and law enforcement in deterring and preventing title fraud and other crimes. Fees for NMVTIS are based on the number of currently titled motor vehicles in each member state. The CDLIS database checks on commercial drivers' national records in all jurisdictions and is mandated by federal law. These charges are based on the estimated number of annual New Hampshire commercial driver transactions and inquiries of all types to the CDLIS National Database. Fees for the Programs & Technology and Network Services portion are based on an estimated number of annual transactions, maintenance, and Social Security On-Line Verification (SSOLV) inquiries. The CDLIS fees were originally approved as a perpetual agreement by the Governor and Executive Council on February 28, 1990 as item #146.

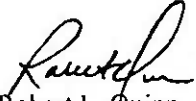
In the 75-year history of AAMVA, no jurisdiction member has formally dropped its membership. Should that happen, the matter would go before the AAMVA Board of Directors to establish a new policy on how a non-member jurisdiction should be treated with regard to access to association networks and the jurisdictional and federal databases throughout the United States and Canada that the jurisdiction previously had access to through its membership in AAMVA. The AAMVA Board would establish a new pricing policy for non-member access to networks and databases to offset the usage costs which had previously been covered by membership dues. It is possible that access to networks and databases would be withdrawn completely.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?* AAMVA was founded 1933. NH has been a member since AAMVA inception.
- 2. Is there any other organization which provides the same or similar benefits which your agency belongs to?*
No.
- 3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* The 50 US States and the District of Columbia (DC). The DMV is the only NH State agency belonging to AAMVA.
- 4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* Based on population and the number of vehicles registered in the state.

5. *What benefit does the state receive from participating in this membership?* AAMVA provides the State of New Hampshire electronic access to several databases including Social Security On-Line Verification (SSOLV), Problem Driver Pointer System (PDPS), National Driver Register, (NDR), National Motor Vehicle Title Information System (NMVTIS), United States Passport Verification System (USPVS), State 2 State (S2S) and Verification of Legal Status (VLS) and most important, Commercial Driver License Information System (CDLIS), which is part of the Motor Carrier Safety Improvement Act (MCSIA). The CDLIS database checks on commercial drivers' national records in all jurisdictions. This program is mandated by federal law and maintained through AAMVA. If AAMVA decides to withdraw access to CDLIS to non-members, federal funds to the State of New Hampshire would be at risk.
6. *Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.* AAMVA allows all member motor vehicle agencies to network and communicate with each other on a variety of topics that are critical to decisions pertaining to legislation and other vital issues.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* Yes. See question 5.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* AAMVA provides travel assistance grants for DMV employee(s) to attend the regional and international AAMVA conferences including rooms, meals, air fares as applicable, and registration fees.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.* John C. Marasco, Director of Motor Vehicles; and seven (7) DMV bureau supervisors and employees.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* NH would lose federal funding and would lose access to networks and databases required to maintain Real ID compliance and to complete motor vehicle transactions.

Respectfully submitted,


Robert L. Quinn
Commissioner of Safety



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Motor Vehicle Administrators**

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May 26, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide an estimate for your AAMVA Dues and Fees for Fiscal Years 2024 & 2025.

Dues/Fees	2024	2025
Jurisdiction Dues	\$6,139	\$6,139

DUES

Dues are calculated using a tiered system based on the latest published number of registered vehicles in each Jurisdictions. Tiers are as follows for Fiscal Year 2024:

Tier Pricing - AAMVA Annual Dues

<u># of Registered Vehicles</u>	<u>FY 2024</u>
Under 1 Million	\$4,910
1.00 - 1.99 Million	\$6,139
2.00 - 2.99 Million	\$13,506
3.00 - 4.99 Million	\$19,644
5.00 - 9.99 Million	\$25,783
10 Million & Over	\$30,693

Please note at this time the tiers for Fiscal Year 2024 have been approved. For Fiscal Year 2025 we are not anticipating an increase in fees. Please note AAMVA's Fiscal Year follows the Federal Fiscal Year schedule which is October 1st – September 30th each year.

If you have any questions please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via email at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration



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June 27, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide a price quote for subaccount NHDOS for the period of July 1, 2023 through June 30, 2025. The contents of this price quote is solely a price estimate. These estimates are for budgeting purposes only and should not be considered "Actual" costs for the July 1, 2023 through June 30, 2025 period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: NHMST-NHDOS Price Quote Estimate for 07/01/23 - 06/30/25

Service	07/01/23-06/30/24	07/01/24-06/30/25
CDLIS Fees (\$.0275 per record)	46,038.27	48,800.57
AAMVA Technology Fee	\$9,009.32	\$9,459.79
AAMVA Program Services Fees	\$20,852.71	\$21,895.35
UNI Windows Maintenance	\$13,966.62	\$16,035.78
UNI Windows Maintenance Additional License	\$4,651.75	\$5,340.75
Service Fee	\$480.00	\$480.00
Total for 07/01/23 - 06/30/25:	\$94,998.67	\$102,012.23

The total price quote estimate for this quote is **\$197,010.90** for the period of July 1, 2023 through June 30, 2025. The fees will be billed on a monthly invoice. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration



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May 25, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide a price quote for the subaccount NHPVS for the period of July 1, 2023 through June 30, 2025. The contents of this price quote is solely a price estimate. These estimates are for budgeting purposes only and should not be considered "Actual" costs for the July 1, 2023 through June 30, 2025 period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: NHPVS Price Quote Estimate for USPS Service 07/01/23 - 06/30/25

Service	07/01/23 - 06/30/24	07/01/24 - 06/30/25
US Passport Verification (USPVS) Service (\$.09 per transaction)	\$4,942.29	\$5,238.83
Totals for 07/01/23 - 06/30/25:	\$4,942.29	\$5,238.83

The total price quote estimate for subaccount NHDOS is **\$10,181.12** for the period of July 1, 2023 through June 30, 2025. The fees will be billed on a monthly invoice. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration



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May 26, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide a price quote for S2S services under subaccount NHDOS for the period of July 1, 2023 through June 30, 2025. The contents of this price quote is solely a price estimate. These estimates are for budgeting purposes only and should not be considered "Actual" costs for the July 1, 2023 through June 30, 2025 period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: NHMST-NHDOS Price Quote Estimate for S2S 07/01/23 - 06/30/25

Service \	07/01/23-06/30/24	07/01/24-06/30/25
S2S Per State Fee	\$29,651.00	\$29,651.00
S2S Per Driver Fee	\$49,721.00	\$44,185.85
Total for 07/01/23 - 06/30/25:	\$79,372.00	\$73,836.85

The total price quote estimate for this quote is \$153,208.85 for the period of July 1, 2023 through June 30, 2025. The fees will be billed on a monthly invoice. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration



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May 25, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide a price quote for the subaccount NHVLS for the period of July 1, 2023 through June 30, 2025. The contents of this price quote is solely a price estimate. These estimates are for budgeting purposes only and should not be considered "Actual" costs for the July 1, 2023 through June 30, 2025 period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: NHVLS Price Quote Estimate for 07/01/23 - 06/30/25

Service	07/01/23 - 06/30/24	07/01/24 - 06/30/25
VLS Support Services (\$.30 per transaction)	\$4,599.55	\$4,875.53
Totals for 07/01/23 - 06/30/25:	\$4,599.55	\$4,875.53

The total price quote estimate for subaccount NHDOS is \$9,475.08 for the period of July 1, 2023 through June 30, 2025. The fees will be billed on a monthly invoice. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

Harold M. Gollos

Harold M. Gollos
Director, Contracts Administration



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May 26, 2023

Arthur Garlow
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Dear Mr. Garlow,

The purpose of this letter is to provide a price quote for NMVTIS services under subaccount NHDOS for the period of July 1, 2023 through June 30, 2025. The contents of this price quote is solely a price estimate. These estimates are for budgeting purposes only and should not be considered "Actual" costs for the July 1, 2023 through June 30, 2025 period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: NHMST-NHDOS Price Quote Estimate for NMVTIS 07/01/23 - 06/30/25

Service	07/01/23-06/30/24	07/01/24-06/30/25
NMVTIS State Fee (07/01/23 - 09/30/23)	\$6,783.51	
NMVTIS State Fee (10/01/23 - 06/30/24)	\$36,163.50	
NMVTIS State Fee (07/01/24 - 09/30/24)		\$12,054.50
NMVTIS State Fee (10/01/24 - 06/30/25)		\$37,971.75
Total for NMVTIS 07/01/23 - 06/30/25:	\$42,947.01	\$50,026.25

The total price quote estimate for this quote is \$92,973.26 for the period of July 1, 2023 through June 30, 2025. The fees will be billed on a monthly invoice. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 340-7376 or via e-mail at hgollos@aamva.org.

Sincerely,

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